

Partners in Education

Paperwork Checklist

- ✓ **School principal and potential Partner in Education chief executive meet to discuss partnership projects and complete the three forms attached.**
- ✓ **Principal makes copies of the completed forms for school and potential partner use.**
- ✓ **Principal sends the a set of the completed forms to Partner in Education office in the Communications and Partnerships Department at the superintendent's office for approval at the next Partners in Education Board of Directors meeting.**